

OBSERVER APPLICATION REQUIREMENTS

- 1. Observer application (15 total pages) *
- 2. Corporate Compliance Program
- 3. Confidentiality and Nondisclosure
- 4. HIPPA – Patient Privacy Training Exam
- 5. Scheduling Questions

IMMUNIZATION REQUIREMENTS

- 6. Tetanus/Diphtheria/
Pertussis: Documentation of at least one (1) dose of tetanus-diphtheria-pertussis (Tdap), then a Td booster every 10 years.
- 7. Measles (Rubeola): Acceptable proof of prior immunization with two (2) doses of vaccine; or serologic confirmation of immunity.
- 8. Rubella: Proof of prior immunization with one (1) dose of vaccine on or after first birthday; or serologic confirmation of immunity.
- 9. Tuberculosis: QuantiFeron TB Gold/T-Spot Test Results within the past 12 months is acceptable or TB skin test within the past 12 months.
If previous positive TB Skin Test; proof of positive TB test and a chest x-ray are required.
- 10. Varicella: Documentation of immunization, two (2) doses at appropriate interval or serologic proof of immunity. *Written physician documentation of disease history is acceptable.*
- 11. Influenza (Flu): A dose of flu vaccine every flu season/annually (September – March).

ADDITIONAL REQUIRED DOCUMENTATION

- 12. TB Risk Factors Questionnaire (only if TB results are positive)
- 13. TB Chest X-ray (only if TB results are positive)

Observer Application *

Entirely fill out the Health History Questionnaire page. Require dates for MMR vaccinations and attach a copy of your immunization record. Applications that are incomplete at the time of submission may not be approved.

TB Skin Test Requirement *

Copy of your TB skin test (only accepting current tests done within the calendar year of your projected observation date) with the date when it was placed, the date when it was read, and if the outcome is negative or positive.

You can get your TB Skin test placed and read at any of your local pharmacies (CVS, Walgreens, etc.), or your doctor's office as TCH does not provide testing to observers. If your TB skin test is positive, please provide an additional document of a recent Chest X-ray to clear you of TB. You will also need to fill out the TB Questionnaire page – which can be found on the website.

Texas Children's requires the (1) of the following for a known positive TB reactor:

1. Copy of positive TB skin test/ positive blood test, chest x-ray (most current), completed TB questionnaire (found on the website).
2. You Can submit a "negative" Quantiferon TB Blood Test, but must be within 12 months.

Flu Shot Requirement *

Submit documentation of your seasonal flu shot (completed fall – present). Renews yearly in the fall (September) through March of the following year.

Clearance Process

Allow up to 4 weeks for the observer's papers to be processed and cleared by the Observation coordinator and Employee Health Nurse from the date of completed submission. Therefore, it is recommended that all materials be received no later than 8 weeks before your projected start date if you would like the opportunity to resolve any issues that arise during the verification period. Applications that are incomplete at the time of submission may not be approved and or delay processing times. We are unable to process stat observation requests. The Employee Health Nurse is also responsible for clearing all student requests and new employee applications, therefore not able to process the observer's stat.