

ORIENTATION DOCUMENTS CHECKLIST & FAQ's

Required Documents emailed [to: therapyobservation@texaschildrens.org](mailto:therapyobservation@texaschildrens.org) best in PDF formatting

- 1. Observer application (15 total pages) *
- 2. Corporate Compliance Program
- 3. Confidentiality and Nondisclosure
- 4. HIPPA – Patient Privacy Training Exam
- 5. Scheduling Questions

Immunization Requirements

- 6. A copy of COVID vaccination card to include booster dose
- 7. Evidence of a TB skin test with documented result, within the past 12 months or a QuantiFeron Gold or T-Spot test result
- 8. **Two** (2) Varivax vaccines, evidence of a positive titer for chickenpox or physician documented history of chickenpox disease
- 9. **Two** (2) MMR vaccines or positive titers for Measles (Rubeola), Rubella and Mumps
- 10. TDap vaccine within the last 10 years (tetanus with pertussis or Adacel vaccine)

Additional Required Documentation

- 11. TB Risk Factors Questionnaire (only if TB results are positive)
- 12. TB Chest X-ray (only if TB results are positive)
- 13. Flu Shot Record (if your projected observation dates are within season) *

Observer Application *

Entirely fill out the Health History Questionnaire page. Require dates for MMR vaccinations and or a copy of your immunization record. Applications that are incomplete at the time of submission may not be approved.

TB Skin Test Requirement *

Copy of your TB skin test (only accepting current tests done within the calendar year of your projected observation date) with the date of when it was placed, the date of when it was read and if the outcome is negative or positive.

You can get your TB Skin test placed and read at any of your local pharmacy (CVS, Walgreens, etc.), or your doctor's office as TCH does not provide testing to observers.

If your TB skin test is positive, please provide an additional document of a recent Chest X-Ray to clear you of TB. You will also need to fill out the TB Questionnaire page – which can be found on the website.

Texas Children's requires the (1) of following for a known positive TB reactor:

1. Copy of positive TB skin test/ positive blood test, chest x-ray (most current), completed TB questionnaire (found on website).
2. The observer can get the TB skin test to prove the positive TB skin, a copy of your chest x-ray (most current), and the completed TB questionnaire
3. Can submit "negative" Quantiferon TB Blood Test, but must be within 12 months.

Flu Shot Requirement *

This will be required depending on the season. Typically renews yearly in the fall (around October) through April of the following year. Submit documentation of your seasonal flu shot (completed fall – present). If you choose not complete this vaccination, you must wear a mask during your observation experience.

Clearance Process

Please allow up to 3 weeks for observer's papers to be processed and cleared by the Observation coordinator and Employee Health Nurse (we are unable to process stat observation requests). The Employee Health Nurse is also responsible for clearing all student requests and new employee applications and not always able to process observer's stat.