

# PM&R Observation Scheduling Questions

Please read and answer all items in their entirety

**1. Which discipline are you interested in observing in the outpatient clinic:**

- Occupational Therapy
- Physical Therapy
- Speech Therapy

**2. How many hours do you need? (Up to 20 hours allowed per calendar year)**

**3. What is your availability?** Please note that the processing time for your application may take up to 4 weeks. To ensure that there is enough time to address any verification issues that may arise, it is best to submit your application materials at least six weeks prior to your desired start date.

Outpatient clinic hours are available Mon-Fri from 8am-5pm, but may vary depending on location and therapist availability. Once you have been assigned to a location, you have up to 2 weeks to complete up to 20 observation hours.

**Date Range:**

**Month(s) Requested:**

(If no specific date range)

**4. Which location would you prefer?** Check under the Locations & Availability on our [website](#) to see current status.

\* No Medical Center Campus access without manager approval. Exceptions if in an approved program with sponsor.  
Complete item #5 if exception applies.

**Primary Location:**

**Secondary Location:**

(If primary is not available within your date ranges)

**5. Exemption Verification:** This section does not offer special privileges or an increase in application submission time, it is solely for placement purposes. If there is an approved sponsor, you must obtain the written approval prior to application submission from the respective manager and therapist and attach it to the scheduling questions page for verification.

NO inpatient or NICU observations – applies to ALL locations. Any exceptions require approval from respective managers. Exceptions include licensed therapists who are part of IDS or an approved program with a sponsor.

**Provide the name, discipline, location, and department of the therapist or sponsor you are requesting to observe.** If you do not have a therapist or sponsor, please write "N/A", or leave this item blank.

Any exemption requests without written approval will be automatically denied without notice.